

# **Adult Education Graduation Requirements**

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## **Introduction:**

Adult Education High School Completion (AHSC) programs are designed to meet individualized graduation requirements for each student. Providing educational opportunities built on demonstrated intensity and rigor empowers students with literacy skills necessary for future qualified employment and post-secondary opportunities at university, college or technical education institutions, as well as affording students knowledge and skills for the 21<sup>st</sup> century. It also enhances the behaviors that will help students to succeed in life, enjoy a lifetime of learning, and provide leadership and good citizenship in a competitive global economy.

## **Purpose:**

To provide quality and continuity in all adult education programs across the state, ensuring that students with plans for receiving an adult education secondary diploma are afforded curricula that are comparable in intensity and rigor to a traditional K-12 high school program.

## **Local Program Responsibilities:**

- At a minimum, qualified AHSC students will complete 24 units of credit (Board Rule R277-733-7-B).
- Issuing credit for the courses specifically developed and implemented for the adult education student may be considered as long as the course content is in harmony with State Core Curriculum.
- State Core Curriculum standards are to be followed in the development/implementation of adult education courses.
- Courses offered in an adult education program must be approved by the program's local board of education. Customized course names are at the discretion of the local board of education, given that the content adheres to State Core Curriculum standards.
- Adult education programs are expected to implement and satisfy additional requirements or changes to the graduation requirements at the direction of the local board of education pursuant to Board Rule R277-700 – The Elementary and Secondary School Core Curriculum.
- Adult education AHSC students are exempt from attempting or passing the UBSCT (Board Rule R277-705-6-A).

- Adult education students are eligible *only* for an “Adult Education Secondary Diploma” (Board Rule R277-705-6-B).

Programs are not required to issue an adult education secondary diploma when credits or grades are received “at the last minute” before graduation ceremonies. Rather, programs, with district approval, shall establish reasonable timelines and may require adequate and timely documentation of the authenticity of grades and credits submitted (Board Rule R277-705-3-B-2).

Recognizing that the completion of a traditional “seat-time” curriculum may be difficult for adult education students and that, traditionally, adult education students are “alternative learners” and often access an adult education program with experiences and accomplishments that a traditional K-12 student would not have, adult education credits may be awarded for the following activities.

1. Credit issued based on “seat-time” (direct academic instruction provided by an adult education instructor) will be calculated as follows:
  - .25 credit = 40 hours of direct course instruction
  - .50 credit = 80 hours of direct course instruction
2. Students may be awarded up to 5.0 credits for successfully passing the GED. Credit for passing the GED is at the discretion of the local board of education and is to be awarded as follows:

<b>GED Section Passed (Awarding of credit for passing the GED is contingent upon all 5 sections being passed.)</b>	<b>Awarded Curriculum Area* (Only 1.0 credit per curriculum area may be awarded.)</b>
Language Arts/Reading	Language Arts or Elective
Language Arts/Writing	Language Arts or Elective
Mathematics	Math or Elective
Social Studies	Social Studies (not U.S. History) or Elective
Science	Science or Elective

\* NOTE: If the student has completed all of the course requirements in a given curriculum, then the 5.0 (or portion thereof) credits maybe applied to electives.

Credit issued for a successfully passing the GED in Spanish or a GED administered in English and Spanish may not be awarded as Language Arts credit.

If a program accepts and awards adult education credit for successful completion of the GED, a GED report must be obtained *directly* from the GED testing center where the student took the test, or from <http://www.ged123.org>, as verification of passing scores.

3. Additional credit options:

<b>Experience</b>	<b><u>Maximum</u> number of credits awarded</b>	<b>Curriculum area in which credit may be awarded</b>	<b>Description</b>
Work Experience	4.0 maximum	Applied Technology (CTE) or Elective	1.0 credit for 900 hours (.50 credit for 450 hours) of continuous professional employment. Verified by pay stubs or W2.
Professional License or Certificate Skill Training	3.0 maximum	Applied Technology (CTE) or Elective	1.0 credit for every 180 hours of training required for a professional license, or 180 hours of documented achievement of a trade or skill. Verified by a certificate of completion or a copy of license.
Military Experience	3.0 maximum	Elective	1.50 credits maximum for basic training; 1.0 credit for each 180 hours of other verified military training (not to exceed 1.50 credits). Verified with Form DD214.
College or University	As evaluated by transcript	Appropriate curriculum area	1.0 credit for each 5 quarter hours or 1.0 credit for each 3 semester hours. Verified by college or university transcript.
Apprenticeship	3.0 maximum	Applied Technology (CTE) or Elective	1.0 credit for each 72 hours of approved apprenticeship work performed. Verified by certificate of completion from union or registered work credential.
Previously Transcribed Credits	As evaluated by transcript	Appropriate curriculum area analysis	Credit awarded at the discretion of the district.

NOTE: Credits awarded from the above sources may only be applied to the student's adult education transcript once.